**附件1：**

**年末岁初安全隐患排查情况记录表**

 **单位（部门）名称: 时间：**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **分类** | **隐患内容** | **整改措施（是否报修）** | **整改时限** | **检查人** |
| **一般隐患** | **水电气** | 1.2.3. |  |  |  |
| **门窗类** | 1.2.3. |  |  |  |
| **设施、设备** | 1.2.3.… |  |  |  |
| **其他** | 1.2.3.… |  |  |  |
| **重大隐患** |  | 1.2.3.… |  |  |  |

 **单位（部门）负责人签字：**